

MONEY ORDER TRANSACTION LOG

Multiple money order cash purchases made by the same person in one business day must be aggregated, or added together, and treated as a single purchase, even if purchased at different times during the day.

If the same consumer purchases \$3,000 or more in money orders, using cash, in the same day, you MUST complete this Money Order Transaction Log. *This form must be retained for five years from date of sale, according to the U.S. Treasury Department regulations.*

Store Name _____

Purchaser's Name _____

Street Address _____

Street Address _____

City, State, Zip _____

City, State, Zip _____

Money order are purchased:

- For Purchaser's Use
- On behalf of another person
- (List other person's name, address, social security #, or alien I.D. #, and taxpayers I.D. # on the back of this form)

Date of Purchase _____

Purchaser's Specific Occupation _____

Purchaser's Social Security Number
(or Alien I.D. Number) _____

Purchaser Date of Birth _____

Purchaser's Driver License Number _____ State _____

Other Identification _____

I.D. Positively Verified _____
(Name of Store Employee)

Note: Purchaser's address must be listed on the ID and must match address listed above

DOLLAR AMOUNT _____

TRANSACTION(S):

SERIAL NUMBER _____	AMOUNT _____		SERIAL NUMBER _____	AMOUNT _____
SERIAL NUMBER _____	AMOUNT _____		SERIAL NUMBER _____	AMOUNT _____
SERIAL NUMBER _____	AMOUNT _____		SERIAL NUMBER _____	AMOUNT _____
SERIAL NUMBER _____	AMOUNT _____		SERIAL NUMBER _____	AMOUNT _____
SERIAL NUMBER _____	AMOUNT _____		SERIAL NUMBER _____	AMOUNT _____
SERIAL NUMBER _____	AMOUNT _____		SERIAL NUMBER _____	AMOUNT _____

Purchaser's Signature _____

- **3rd Party Information.** If the customer who is conducting the transaction is doing so for someone else, the information must be obtained for both parties. Examples of 3rd parties are: An employee of a business conducting the transaction for the business, or a relative of an elderly or disabled person conducting the transaction for that person.